



HORSFORTH HALL PARK

cricket club



Members of the Airedale & Wharfedale Senior Cricket League

Members of the Airedale Junior League

Members of the Headingley & District Twenty20 Evening League

📍 Hall Park, Ring Road, Horsforth, Leeds, LS18 5JY. ☎ 0113 258 6859 ✉ hallparkcc@yahoo.co.uk

Missing Children Policy

In the event a child, for who Horsforth Hall Park Cricket Club ('The Club') has responsibility for goes missing the following guidelines have been devised to clarify the actions that will be taken.

- Ensure other children in the club's care are looked after appropriately whilst a search is organised for the child concerned.
- Inform the child's parents if they are present at the event or nominate an appropriate person to contact them and advise of the concern. Reassure them that the club are doing all we can to locate their child. Remember the child may contact the parents directly so this action is very important.
- Organise all available responsible adults by areas to be searched. It is best to take a short time to organise the search properly so that all places are searched fully.
- Send searchers immediately to any exits to the venue to ensure the child has not left and to any obvious potential danger sports such as nearby lakes or rivers.
- Search the area in which the child has gone missing including changing rooms, toilets, public and private areas and the club's grounds.
- Request all those searching to report back to a nominated adult at a specific point.
- This nominated person should remain at this reference point and make a note of events, including a detailed physical description of the child. This should include approximate height, build, hair and eye colour as well as the clothing the child was wearing and where and when they were last seen.
- If the search is unsuccessful or after 20 minutes after the child's disappearance is noted and they have not been found contact the police.
- Follow and action if appropriate any police guidance given.
- At any stage when the child is located ensure you inform all adults involved including the parents, searchers and police, if by then they are involved.
- All missing child incidents **MUST BE** reported at the earliest opportunity to the Club Welfare Officer who must inform the County Welfare Officer who will inform the ECB Safeguarding Team.

Document Reviewed December 2014.